



World Swing Dance Council

407 Dahlia Corona del Mar, CA 92625 www.swingdancecouncil.com

WSDC Registry Event REQUIREMENTS

As of January 1, 2007, the following are requirements for an event / competition to be a WSDC Registry Event (Updated 1-1-09) (Updated 1-1-10)(Updated 9-1-10)(Updated 1-1-12).

1) PROMOTING ENTITY:

Registry Events are organized and hosted by Professional Members of the WSDC who are in current good standing, have submitted a Registry Event application and have had the event approved as a Registry Event by the WSDC Board of Directors.

1. Existing Members shall have:
 - a) Paid their annual July 1st – June 30th dues and submitted their membership and event info within the established deadlines and grace periods.
2. New Members (or Existing Members, previously without a Registry Event, desiring to add an event) shall:
 - a) Submit a membership application at least six (6) months prior to a proposed event. The application submission shall note a proposed event date and location, and general information such as proposed competition divisions and structures, format, proposed staff, etc.
 - b) Have an established event, with a minimum of one (1) year of history completed (preferably, with the event run in accordance with these requirements / recommendations) to be eligible for application as Registry Event. New, ‘start-up’ events shall join as a Professional or Associate Professional member, with the first year event listed on our Other Event calendar; and then may apply for Registry Event status after successfully completing their first year.
 - c) Notify (and copy to the WSDC) any existing Registry Events that will occur within four (4) weeks or less of the proposed event date and within a four hundred (400) mile radius of the proposed event location, to identify any concerns and conflicts of interest.
3. Existing Members wishing to make changes in time or location (city) to their Existing Registry Event are subject to the approval of the WSDC Board of Directors, and shall:
 - a) Notify the WSDC Board of Directors of the proposed change of time and/or location at least six (6) months prior to the event.
 - b) Notify (and copy to the WSDC) any existing Registry Events that will occur within four (4) weeks or less of the proposed new event date and within a four hundred (400) mile radius of the proposed new event location, to identify any concerns and conflicts of interest.
4. All Members shall:
 - a) Agree to comply with all of the following requirements.

- b) Pay annual dues as established by the WSDC. Current dues are: \$200 per 7/1-6/30 year; which includes the right to host and organize one (1) Registry Event. Those Members having additional existing Registry Events, as approved by the WSDC Board of Directors, shall incur additional annual dues of \$150 per additional Registry Event.
- c) Conduct their event, contest and business functions in an ethical manner; provide fair, unbiased and un-tampered competitions, judging and scoring; and shall meet their financial obligations and stated rules / policies.
- d) Acknowledge that any membership (new applications, event changes, renewals, new event ownership entities, reinstatements) shall be accepted at the discretion of the WSDC Board of Directors; and that the WSDC reserves the right to deny any memberships and any additional events.

2) COMPETITOR SURCHARGE:

Registry Events shall provide a surcharge to the WSDC, at the rate of \$1 per competitor for all paid competitors entering the Jack & Jill competitions which are tracked by the WSDC Competitors Registry (see the attached Points Registry Guidelines for current divisions tracked and points structure). The competitor surcharge may be included within the established entry fee or added on to the established entry fee. The surcharge payment is due to the WSDC within fourteen (14) calendar days after the close of the event. Failure to report the results or remit the surcharge charges in the stated time-frame may result in the loss of WSDC Registry Event status.

3) COMPETITION RESULTS:

Registry Events shall report the results of the Jack & Jill competitions tracked by the WSDC Competitors Registry to the WSDC (utilizing the form / format provided by the WSDC) and include the WSDC Competitor ID numbers. To be in compliance, and out of respect for *your* competitors, the WSDC must receive the results within fourteen (14) calendar days after the close of the event so that the WSDC can provide the most current Registries to following events. Results will be only recorded upon receipt of the Competitor Surcharge remittance.

1. Only males will be awarded points for Leader roles and only females will be awarded points for Follower roles.

4) EVENT STRUCTURE:

Registry Events must comply with the following minimum event structure / organization, unless otherwise acknowledged and approved by the WSDC Board of Directors:

1. Registry Events shall be a minimum of three (3) days.
2. Registry Events shall be open to any dancer (national / international). Restricted or closed city, state or regional events are not eligible.
3. Registry events shall be held in a typical hotel setting with appropriate ballroom and guest rooms available.
4. Registry Events shall offer a minimum of two (2) WSDC Registry Jack & Jill divisions; with a minimum of sixty (60) total Registry Divisions' Jack & Jill contestants.
 - a. If an event has less than sixty contestants, that year's results will still be posted and the appropriate Registry points awarded; but the event will lose its Registry Event status.
 - b. However, the event may 'petition' to the WSDC Board of Directors to maintain / continue their Registry Event status and have a one (1) year probation to build their competitor base above the required minimum.

- c. If, after the probation year's event, the event *still* has less than the required minimum number of competitors, the event will not be renewed as a Registry Event (but could continue as an Other Event). The probation year's event results would still be posted and appropriate Registry points awarded. The professional member could reapply for Registry Event approval in the future, if it were to consistently reach the sixty (60) contestant minimum; but the event would be subject to the new event approval process.
5. Registry Events shall occur annually, and shall maintain the same time frame and location (city) from year to year. Changes in time frame and/or location shall be approved by the WSDC Board of Directors.
 - a. A one week change, earlier or later, than an event's traditional weekend is acceptable without WSDC Board of Directors approval. Events that are tied to a specific date or holiday may freely float between the weekend before or after that specific date, dependant upon which day of the week that specific date falls in any given year.
 - b. A change from one city to another city in the same metropolitan area (and within a reasonable distance) shall not be considered a change in location.
6. Registry Events shall be allowed a one year break in the annual occurrence (either a 'Cancellation' of the current year, or going 'On Hiatus' for the upcoming year), without losing their Registry Event status, without losing their time-frame and location position on the event listing (i.e. for notification of potential new event conflicts) and without being subject to reapplication to and re-approval by the WSDC Board of Directors. The one year break is automatically allowed with the following:
 - a. Notifying the WSDC that the event is 'Cancelled' for the current year or selecting 'On Hiatus' status for the following year.
 - b. Maintaining continuous, paid-up membership (i.e. no refund of current dues if 'Canceling' in the current year and renewing / paying their dues for the 'On Hiatus' year). The event will then continue to be listed as a Registry Event with a "Cancelled for <year>", "Postponed until <year>", or "On Hiatus for <year>" note as appropriate.
 - c. If the event is *not* held in the year following the 'hiatus' year (i.e. is not held for two consecutive years) and is then re-established, it would subject to the new event approval process.

5) COMPETITION FORMAT:

The following requirements *must* be met in the contest structure / contest format for the Jack & Jill competitions tracked by the WSDC, unless otherwise acknowledged and approved by the WSDC Board of Directors:

1. Chief Judge and Scoring / Tabulations functions and duties shall be provided independent of the event sponsor.
2. The WSDC Competitors Registry shall be utilized to determine the appropriate division for a competitor to enter. Any exceptions to the Registry shall be via the petitioning process with appropriate approval.
3. Competitions shall not be artificially 'evened up' via shifting of competitors from one division to another, changing competitors' divisions, adding 'walk-on' competitors from the audience (i.e. not pre-signed up), adding 'stand-in' dancers, etc.
4. The integrity of any random and/or unbiased functions shall be maintained. Rotations (typically, in preliminary heats) shall be determined by the rolling of dice or the drawing of number cards. Determining which dancers dance more than once (in uneven preliminary heats) shall be random. The pairing of partners in the finals and determining

- the order of dance shall be via a random computer function or the drawing of dance partner names and/or dance order 'on the floor'.
5. All contest results / awards shall utilize judges making independent decisions and the scores properly compiled, tabulated and reviewed.
 6. Finals contests' results shall be tabulated utilizing the Relative Placement Scoring System. Preliminary contests shall utilize the Callback System for determining finalists. All scoring shall be computerized; and shall be tabulated by someone thoroughly trained and knowledgeable in the Callback and Relative Placement scoring systems.
 7. Group judging decisions (whether 'on the floor' or 'in the back room'), 'tap out' eliminations during the contest (whether by an individual judge or as a group), instantaneous (i.e. 'on the floor') decisions / awards, etc. are *not* acceptable.
 8. A minimum of five (5) judges are required for finals contests (for relative placement); an even number of judges shall not be used. If judges are judging one sex only (typically in preliminary contests), a minimum of six (6) total judges (three judging each sex) is required.

Any WSDC Professional Member / Registry Event that does not comply with the above REQUIREMENTS will be considered 'in default' of their membership; and the event's results will not be tracked in the WSDC Competitors Registry and the membership will not be renewed. Members in default may reapply for WSDC membership as new member, subject to approval by the WSDC Board of Directors.

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WSDC Registry Event RECOMMENDATIONS

For those event promoters who request *guidance* from the WSDC and want to conform to a preferred *national standard*, the WSDC does offer the following *recommendations* for contests, rules, divisions, judging, etc:

1) DIVISIONS:

Each competitor shall be allowed to enter only *one* of the Jack & Jill divisions tracked in the WSDC Competitors Registry.

2) AGE:

All contestants shall be Adults (competitors having reached their 18th birthday on or before the close of the event). Junior divisions (those less than 18 years of age) are desired and encouraged by the WSDC. Minors and adults shall not compete together, nor against each other.

3) LEADERS / FOLLOWERS:

For all traditional competition divisions, the leaders shall be men and the followers shall be women.

4) PARTNERS:

If an event has a variety of partner competitions, a competitor shall have a different partner for each partnered division. If a partnership consists of competitors of different levels, the couple shall compete at the *higher* level.

5) COMBINED DIVISIONS:

Combining divisions of levels of dance competition shall be avoided, if at all possible; but the limitations that may be imposed due to lack of entrants, time / schedule constraints, judges' fees and award costs, etc. is recognized.

6) NUMBER OF JUDGES:

Seven (7) judges or more shall be utilized for all finals competitions (Relative Placement Scoring), and eight (8) to ten (10) judges (4-5 judges judging each sex) shall be utilized for all Preliminary competitions (Callback Scoring) if at all possible; but the limitations that may be imposed due to staff size, schedule constraints and judging expenses is recognized.

8) JUDGING CONFLICTS:

Any potential (real or perceived) conflicts, whether favoritism or bias – positive or negative, between any judges and competitors shall be identified; and judging assignments shall be determined around the conflict. Direct conflicts include immediate family / spouse / romantic relationship partners, and business (competition / coaching / teaching) partners.

9) POSTINGS:

Results postings shall be open to competitors, and shall be posted for a pre-determined, limited time period and monitored. Postings shall reference the judges by a designation, with a separate listing of the judges' names with those designations. The posting of Callbacks shall include only those competitors with at least one (1) callback or alternate. The posting of Finals contests shall include only the top 10-12 placements.

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